Here is the simple instructions to use the network systems of Hosei University.

Please refer to details at the URL stated on this paper.

## 1. Hosei University Education and Research Information Network Usage Policy

You might have read our Network Usage Policy. If you haven't read it yet, please be sure to read it. https://hic.ws.hosei.ac.jp/cms/wp-content/uploads/network-usage-policy-regulation-for-HIC.pdf

## 2. Wireless LAN Connection

When you are in campus, you should try accessing wireless LAN called "hosei-wifi" at first.

Refer to the following URL for operation manual: <a href="https://netsys.hosei.ac.jp/protected/manual/wirel">https://netsys.hosei.ac.jp/protected/manual/wirel</a> esslan/files/hosei-wifi Eng Manual.pdf

Please take notice that it is necessary to set-up hosei-wifi again after you have changed password.

## 3. Set up a recovery email Address

Students may set up a recovery email address at <a href="https://webt.hosei.ac.jp/webmtn/">https://webt.hosei.ac.jp/webmtn/</a> (English available). On the web site, click on "set up a recovery email address" and follow the instructions. If you lose or forget your password, a one-time password will be sent to the address and you can reset a new password yourself.

#### 4. Gmail

We provide you with Gmail service which is customized for Hosei students so that you can easily check emails from the university frequently.

Log in from <a href="https://gmail.hosei.ac.jp">https://gmail.hosei.ac.jp</a>

By default, the interface is setting in Japanese. The language preference can be changed as following URL <a href="https://hic.ws.hosei.ac.jp/cms/wp-content/uploads/How-to-Change-the-Language-of-Google.pdf">https://hic.ws.hosei.ac.jp/cms/wp-content/uploads/How-to-Change-the-Language-of-Google.pdf</a>

Additionally, we would like to recommend to forward any email received in the Gmail account to your own email address.

Please refer to the following URL for instructions on how to set up mail forwarding.

URL https://support.google.com/mail/answer/10957

# 5. Confirmation of your Webex and Zoom Account

Hosei University has adopted Cisco Webex Meetings and Zoom for the implementation of freshmen guidance and online classes. Please confirm these accounts are valid definitely before online guidances start.

As a side note, Google Chrome is a recommended browser when you use Webex and Zoom.

Cisco Webex Meetings

Login https://hosei.webex.com/

\* To change language preference after login, see the pull down menu"言語" < 全般 tab < 基本設定 screen.

Manual <a href="https://netsys.hosei.ac.jp/protected/manual/distance/manual-enkaku-Webex-english.html">https://netsys.hosei.ac.jp/protected/manual/distance/manual-enkaku-Webex-english.html</a>

## Zoom

Login <a href="https://hosei-ac-jp.zoom.us/">https://hosei-ac-jp.zoom.us/</a>

\* To change language preference after login, see the pull down menu at the bottom of the site.

Manual <a href="https://netsys.hosei.ac.jp/protected/manual/distance/manual-enkaku-Zoom-english.html">https://netsys.hosei.ac.jp/protected/manual/distance/manual-enkaku-Zoom-english.html</a>

# 6. Access to Ichigaya Joho Center Website

You can get the entire information about network services (for example, VPN connection, G suite, network storage, On-demand Print, ICT facilities, etc.) for students on the following URL: <a href="https://hic.ws.hosei.ac.jp/hic en">https://hic.ws.hosei.ac.jp/hic en</a>

By bookmarking this website, you can also access to the other website links for students (such as course registration, WEB syllabus and so on).

If you have any questions about the website, please contact us for help. See further information section.

Ichigaya Computing and Networking Center https://hic.ws.hosei.ac.jp/hic\_en