

To all the freshmen of English-based degree program in September 2021

Welcome to Hosei University.

We will send you a “User ID and Password Notification” with your ID, password and email address of our university. We would like you to prepare the following issues before the online guidances.

First of all, please be sure to read the “Hosei University Education and Research Information Network Usage Policy” before you start using the university network services.

<https://hic.ws.hosei.ac.jp/cms/wp-content/uploads/network-usage-policy-regulation-for-HIC.pdf>

Next, check the spelling of your name and email username on notification. If they are not correct, please inquire your faculty office.

Then, change your initial password to something only you know on <https://webt.hosei.ac.jp/webmtn/>, which needs ID and password to browse.

When changing the password, please be sure to read the memo with the new password written on it so that you will not make a mistake.

In order to confirm that your Gmail address is valid, login from <https://gmail.hosei.ac.jp>

Please understand that the interface is in Japanese by default; [the language preference can be changed](#).

Also, remember to confirm that you can use Webex and Zoom normally.

Cisco Webex Meetings

Login <https://hosei.webex.com/>

Manual <https://netsys.hosei.ac.jp/protected/manual/distance/manual-enkaku-Webex-english.html>

To change language preference after login, see pull down menu”言語” < 全般 tab < 基本設定 screen.

Zoom

Login <https://hosei-ac-jp.zoom.us/>

Manual <https://netsys.hosei.ac.jp/protected/manual/distance/manual-enkaku-Zoom-english.html>

To change language preference after login, see the pulldown menu at the bottom of the site.

If you have any questions of the use of university ICT services, feel free to contact us. We will try our best to provide support.

Best regards,

Ichigaya Computing and Networking Center

Ichigaya Computing and Networking Center  
4<sup>th</sup> floor, Boissonade Tower  
Monday to Friday 9:00-11:30; 12:30-17:00  
Saturday(during term of classes) 9:00-12:00  
Email: [i-edu-team@ml.hosei.ac.jp](mailto:i-edu-team@ml.hosei.ac.jp)

## About Hosei University Network

Here is the simple instructions to use the network systems of Hosei University.

Please refer to details at the URL stated on this paper.

### 1. Hosei University Education and Research Information Network Usage Policy

You might have read our Network Usage Policy. If you haven't read it yet, please be sure to read it.

<https://hic.ws.hosei.ac.jp/cms/wp-content/uploads/network-usage-policy-regulation-for-HIC.pdf>

### 2. Notification of your Hosei University account

You have gotten your account and email address sent by your faculty office.

Refer to details of account management at [https://hic.ws.hosei.ac.jp/hic\\_en#ID](https://hic.ws.hosei.ac.jp/hic_en#ID)

### 3. Password Change

You might have changed your initial password. If you haven't done it yet, please certainly access the following URL <https://webt.hosei.ac.jp/webmtn/> which needs ID and password to browse to carry out it.

### 4. Gmail

We provide you with Gmail service which is customized for Hosei students so that you can easily check emails from university frequently.

Log in from <https://gmail.hosei.ac.jp>

By default, the interface is setting in Japanese. [The language preference can be changed.](#)

### 5. Confirmation of your Webex and Zoom Account

Hosei University has adopted Cisco Webex Meetings and Zoom for the implementation of freshmen guidance and online classes. Please confirm these accounts are valid definitely before online guidances start.

As a side note, Google Chrome is a recommended browser when you use Webex and Zoom.

#### Cisco Webex Meetings

Login <https://hosei.webex.com/>

Manual <https://netsys.hosei.ac.jp/protected/manual/distance/manual-enkaku-Webex-english.html>

To change language preference after login, see the pull down menu "言語" < 全般 tab < 基本設定 screen.

#### Zoom

Login <https://hosei-ac-jp.zoom.us/>

Manual <https://netsys.hosei.ac.jp/protected/manual/distance/manual-enkaku-Zoom-english.html>

To change language preference after login, see the pull down menu at the bottom of the site.

### 6. Access to Ichigaya Joho Center Website

You can get the entire information about network services (for example, VPN connection, G suite, network storage, On-demand Print, ICT facilities, etc.) for students on the following URL:

[https://hic.ws.hosei.ac.jp/hic\\_en](https://hic.ws.hosei.ac.jp/hic_en)

By bookmarking this website, you can also access to the other website links for students (such as course registration, WEB syllabus and so on).

If you have any questions about the website, please contact us for help. See further information section.

## **7. Wireless LAN Connection**

When you are in campus, you should try accessing wireless LAN called "hosei-wifi" at first.

Refer to the following URL for operation manual: [https://netsys.hosei.ac.jp/manual/manual\\_list.html](https://netsys.hosei.ac.jp/manual/manual_list.html)

Please take notice that it is necessary to set-up hosei-wifi again after you have changed password.

Ichigaya Computing and Networking Center

[https://hic.ws.hosei.ac.jp/hic\\_en](https://hic.ws.hosei.ac.jp/hic_en)